



Purpose of this Policy

1. This Policy:
 - a. defines the different types of Memberships,
 - b. specifies the privileges of members,
 - c. specifies the condition of membership, and
 - d. specifies the fees for the different types of membership.

Types of Membership

2. There are two types of HPAC/ACVL Membership:
 - a. Full Member: A full member is the most common form of membership in the HPAC/ACVL. A full member has all the privileges available to members.
 - b. Temporary Member: A temporary membership is effective for a period of two months, is not renewable and is available only once per calendar year. Temporary memberships are for foreign visitors while flying in Canada. Temporary memberships are not available for pilots with their primary residence in Canada.

Privileges of Members

3. The privileges for the various types of members are as follows:

Privileges	Full	Temp
Third-Party Liability Insurance	Y	Y ⁽¹⁾
Vote to Elect HPAC/ACVL Directors	Y	N
Can serve as Director of the HPAC/ACVL	Y	N
Can serve as a committee chair or members of the HPAC/ACVL committees	Y	N

(1) For the duration of the membership.

Conditions For Membership

4. Membership in the HPAC/ACVL is available to individuals who have reached the age of majority, and to minors, providing their legal guardian(s) co-sign(s) the membership application, HPAC waiver and any other documents and forms normally requiring the member signature, and:
 - a. are currently in training with a certified HPAC/ACVL Instructor, or
 - b. with an HPAC/ACVL Rating as per SOP 410 of H2/P2 or higher, or
 - c. who have never initiated a lawsuit naming HPAC/ACVL or any Named Insured or Additional Insured in the HPAC/ACVL insurance policy as a defendant, or
 - d. with special Board of Directors approval.
5. The minimum rating for membership renewal is Novice P2 or H2; if the pilot is still in training, the student pilot must ask their HPAC certified instructor to notify the office that the student is actively pursuing the minimum required rating for renewal and flies only under supervisions by that instructor, to be permitted to renew.
6. Individuals who have been previously expelled require special board approval to apply for membership.
7. All members of the HPAC/ACVL must sign the HPAC/ACVL waiver annually.
8. All members must comply with all applicable Canadian Aviation Regulations, in particular:
 - a. **602.01** No person shall operate an aircraft in such a reckless or negligent manner as to endanger or be likely to endanger the life or property of any person.
 - b. **602.02** No operator of an aircraft shall require any person to act as a flight crew member and no person shall act as a flight crew member, if either the person or the operator has any reason to believe, having regard to the circumstances of the particular flight to be undertaken, that the person:
 - i. is suffering or is likely to suffer from fatigue; or
 - ii. is otherwise unfit to perform properly the person's duties as a flight crew member.

- c. **602.03** No person shall act as a crew member of an aircraft:
 - i. within eight hours after consuming an alcoholic beverage; or
 - ii. while under the influence of alcohol; or
 - iii. while using any drug that impairs the person's faculties to the extent that the safety of the aircraft or of persons on board the aircraft is endangered in any way.

Annual Membership Fees

9. The Board of Directors is responsible to set the annual membership fees.
10. A new membership application shall be deemed to be in effect upon review and approval by the HPAC office.
11. A membership renewal shall be deemed in effect upon payment of dues and receipt of the waiver by HPAC, subject to meeting other eligibility requirements.
12. The HPAC/ACVL will not reimburse the annual membership fee of an expelled member.

Regional Associations

13. All members of the HPAC/ACVL shall be accepted as members of a Recognized Regional Association if such an Association exists in the HPAC/ACVL region in which they are resident.
14. HPAC/ACVL members that opt out or cancel their membership in, or are ejected from a Regional Association, remain HPAC/ACVL members.
15. Regional Associations shall file annual reports as required by their jurisdictions to be Recognized by HPAC.
16. The Regional Associations shall send the following information to the HPAC office each year prior to September 30th:
 - a. Documentation to confirm that the association's registration with the relevant Provincial/Territorial Societies Registry is up to date,
 - b. Current listing of directors, including contact information for the treasurer or officer to whom the regional fees collected by HPAC should be directed,
 - c. Date of the most recent AGM of the regional association, and
 - d. Other information as requested by the HPAC Board of Directors.

17. The Recognized Regional Associations are as follows:

- a. The British Columbia Hang Gliding and Paragliding Association (BCHPA)
- b. The Alberta Hang Gliding and Paragliding Association (AHPA)
- c. L'Association Québécoise de Vol Libre (AQVL)
- d. The Hang Gliding and Paragliding Association of Atlantic Canada (HPAAC)
- e. Association of Yukon Paragliders and Hang Gliders (AYPH)

18. The HPAC/ACVL shall collect an annual regional fee from each HPAC/ACVL member in the region where a Recognized Regional Association exists, regardless of whether the HPAC/ACVL member is a member of the Regional Association. Regional fees shall be indicated on the HPAC/ACVL Membership application form.

19. The HPAC/ACVL shall forward collected regional fees to Recognized Regional Associations annually at the end of September.

Responsibilities

20. The Board of Directors is responsible for setting the annual membership.

21. The Regional Associations, in conjunction with the Board of Directors, are responsible for setting the regional fees.

22. The Executive Director is responsible for collecting the annual membership and regional fees and maintaining the membership list.

23. The Treasurer is responsible for transferring regional fees to Recognized Regional Associations.