



SOP 700-2

Creating and Revising SOP's

Issued June 26, 2026

Purpose of this Operating Procedure

1. The purpose of this Operating Procedure is to define the voting requirements for creating, amending and repealing Policies and Operating Procedures.

Voting Requirements for Policies and Operating Procedures

2. Creating, amending and repealing Policies and Operating Procedures shall be approved by a majority vote of the directors at a meeting of the BoD.